



Shivratna Shikshan Sanstha's

VIJAYSINH MOHITE-PATIL COLLEGE OF NURSING & MEDICAL RESEARCH INSTITUTE, AKLUJ.

(Affiliated to M.U.H.S. Approved by M.N.C. & I.N.C.)

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New Delhi Reg No. INC/02/Nov/2009 Dated 03/11/2009. MNC Letter No.(MNC/G/08(08-09)/2007.

CODE OF CONDUCT FOR TEACHERS

- Pursue excellence in acquisition of professional knowledge, skills and attitudes.
- Maintain professional standards in executing their duties.
- Perform their roles and responsibilities in a fair and ethical manner in accordance with institution and university policies.
- Promote a spirit of civility and collegiality.
- Demonstrate good team work, Use positive body language.
- Treat colleagues, subordinates and students with respect, fairness and all or practices to appropriate officials as required.
- Being reliable, timely and responsive with respect to assigned responsibilities.
- Serve as a positive, ethical and professional role model.
- Report to work on time.
- Leave your work area when properly relieved and only with supervisors' approval.
- Smoking, drinking is not allowed on the campus. If done, you are rusticated from the college.

Class Room Code of Conduct

- Commence class on time.
- Finish class on time to avoid inconvenience to next faculty.
- Use allotted instruction time efficiently.
- Leave the classroom clean with board cleaned and LCD of if last lecture of the day.
- While taking classes, Restricted for Phone call (Phone either silent or switch off)

Code Of Conduct Towards Students

- Respect student's individual differences.
- Don't discriminate on the basis of age, race, nationality, religion, disability and gender.
- Acknowledge students right to question and constructive criticism from learners and adapt to their needs.
- Will not accept any benefits in the form of personal gifts from students directly or indirectly related to activity performed in one's capacity as a faculty member.

- When in a supervisory role provide clear direction, constructive suggestions and timely feedback.
- Adhere to roles as intellectual guides and counsellors.
- Maintain faculty student relationship.
- Maintain confidentiality to private information of student.
- Be fair and Just to the students.
- Evaluate promptly and give feedback and explanations to students appropriately.

Code of conduct towards Physical property

- Utilize the resources properly against any theft, misuse and waste.
- Ensure college services such as Telephone, Internet, Computer, Photocopying is used for college purpose only.


Dress code

- Always wear ID card, keeping name and photo clearly visible.
- Formal clean and well pressed attire.
- Wear appropriate attire
- Maintain uniformity regularly
- Short tops, revealing clothing, jeans will not be allowed.
- Well combed hair.
- Appropriate foot wear
- For Clinical Posting: Wear lab coat and hair tied up. (No pony tail)

Unacceptable Conduct or Not do

- Engaging in outside activities which will create an actual conflict of interest with the organizations vision and mission
- Talking about another faculty member in front of students, instead encourage students to share concerns with the faculty member or the superior.
- Sharing excess personal information about self to students.
- Using official hours to promote personal, religious, political, social agendas.
- Attending mobile phones in classrooms and meetings.
- Carrying text books for lecture to class room.
- Sitting while lecturing.
- Falsification of official records
- Behaviour intended to threaten or harass colleagues.
- Failure to adopt to dress code.
- Performing special Favors to students.




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